

Self appraisal report for Year (2021-22)

Auditor Agency: NITTTR Chandigarh

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: IIT Bhilai

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.28	https://www.iitbhilai.ac.in/index.php
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.28	https://www.iitbhilai.ac.in/index.php?pid=nav_administration
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.iitbhilai.ac.in/index.php?pid=admin_aboutiitbh	Fully Met	1.28	https://www.iitbhilai.ac.in/index.php?pid=rti ; IIT Bhilai is advised to upload its key objectives also
1.1.4	Function and duties	Fully Met	1.28	1.28	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.28	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=rti

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								https://www.iitbhilai.ac.in/index.php?pid=act_statutes ; https://www.iitbhilai.ac.in/index.php?pid=act_2016
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://iitbhilai.ac.in/index.php?pid=img_org_chart	Fully Met	1.28	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=img_org_chart
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.28	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=nav_department
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=

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								act_statutes
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=act_statutes ; https://www.iitbhilai.ac.in/index.php?pid=act_2016
1.2.4	Exercised	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.2.5	Work allocation	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=act_statutes
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=act_statutes ; https://www.iitbhilai.ac.in/index

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								.php?pid=recruitmentAndPromotionPolicy
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=act_statutes
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.54	https://www.iitbhilai.ac.in/index.php?pid=rti
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://iitbhilai.ac.in/index.php?pid=rti	Partially Met	0.77	https://www.iitbhilai.ac.in/index.php?pid=rti ; ; it is advised to detail out the Process of

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								redress of grievances; https://www.iitbhilai.ac.in/index.php?pid=sexual_harassment
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.92	https://www.iitbhilai.ac.in/index.php?pid=rti
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.92	https://www.iitbhilai.ac.in/index.php?pid=act_statutes ; https://www.iitbhilai.ac.in/index.php?pid=act_2016
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.92	https://www.iitbhilai.ac.in/index.php?pid=act_statutes ; https://www.iitbhilai.ac.in/index.php?pid=recruitmentAndPromotionPolicy pid=act_2016

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1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	1.92	It is advised to upload internal transfers on the main website of the institute; https://www.iitbhilai.ac.in/index.php?pid=recruitmentAndPromotionPolicy
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	0.96	https://www.iitbhilai.ac.in/index.php?pid=rti
1.7.2	Composition	Fully Met	0.96	0.96	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	0.96	https://www.iitbhilai.ac.in/index.php?pid=rti
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	0.96	https://www.iitbhilai.ac.in/index.php?pid=rti ; it is advised to provide dates from

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								which constituted in the RTI Manual
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	0.96	https://www.iitbhilai.ac.in/index.php?pid=rti
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	0.96	https://www.iitbhilai.ac.in/index.php?pid=act_statutes
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Partially Met	0.48	It is advised to provide complete detail
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Partially Met	0.48	It is advised to upload the minutes of the meetings
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Partially Met	0.48	It is advised to upload the minutes of the meetings
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=reach_us	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=reach_us	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti

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1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti ; it is advised to provide complete detail;
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.85	https://www.iitbhilai.ac.in/index.php?pid=rti
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Not Applicable	0	0	empty	Not Met	0	It is advised to include Programmes to advance understanding of RTI

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1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	Not Met	0	It is advised to make Efforts to encourage public authority to participate in these programmes
1.12.3	Training of CPIO/APIO	Not Applicable	0	0	empty	Not Met	0	It is advised to provide training to CPIO/APIO
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Fully Met	1.92	Gidelines are published and updated on regular basis and the last date was 03.10.2022
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Fully Met	7.69	Now available at: https://www.iitbhlai.ac.in/index.php?pid=rti ; However, it is advised to upload internal transfers on the main website of the

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								institute; https://www.iitbhilai.ac.in/index.php?pid=recruitmentAndPromotionPolicy
Total			82	82			92	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	10.00	https://www.iitbhilai.ac.in/index.php?pid=rti
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	10.00	https://www.iitbhilai.ac.in/index.php?pid=rti
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://iitbhilai.ac.in/index.php?pid=rti	Partially Met	5.00	https://www.iitbhilai.ac.in/index.php?pid=rti ; it is advised to upload complete detail
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://iitbhilai.ac.in/index.php?pid=rti	Partially Met	5.00	https://www.iitbhilai.ac.in/index.php?pid=rti ; it is advised to upload complete detail
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://iitbhilai.ac.in/index.php	Partially Met	5.00	https://www.iitbhilai.ac.in/index.php

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					p?pid=rti			ex.php?pid=rti ; it is advised to upload complete detail
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	16.67	https://www.iitbhilai.ac.in/index.php?pid=rti
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://iitbhilai.ac.in/index.php?pid=rti	Partially Met	8.34	https://www.iitbhilai.ac.in/index.php?pid=rti ; it is advised to upload complete detail
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://iitbhilai.ac.in/index.php?pid=rti	Partially Met	8.34	https://www.iitbhilai.ac.in/index.php?pid=ann_tenders; https://www.iitbhilai.ac.in/index.php?pid=rti; it is advised to upload complete detail
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable

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2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT

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2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://iitbhilai.ac.in/index.php?pid=rti	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://iitbhilai.ac.in/index.php?pid=rti	Partially Met	25.00	It is advised to provide complete detail in the RTI Manual
Total			300	300			93	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	As per IIT Bhilai, it is NOT applicable
3.1.2	Arrangements for consultation with or	Not Applicable	0	0	empty	Not Applicable	0	Same as

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	representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants							
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive	Not Applicable	0	0	empty	Not Applicable	0	As per IIT Bhilai, it is NOT

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	- Policy decisions/ legislations taken in the previous one year							
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://iitbhilai.ac.in/index.php	Fully Met	50.00	https://www.iitbhilai.ac.in/index.php?pid=rti
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.iitbhilai.ac.in/index.php?pid=annual_report	Fully Met	25.00	https://www.iitbhilai.ac.in/index.php?pid=rti
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://www.iitbhilai.ac.in/index.php?pid=annual_report	Fully Met	25.00	https://www.iitbhilai.ac.in/index.php?pid=rti
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.iitbhilai.ac.in/index.php?pid=annual_report	Fully Met	25.00	https://www.iitbhilai.ac.in/index.php?pid=rti
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Partially Met	12.50	https://www.iitbhilai.ac.in/index.php?pid=rti

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								; It is advised to provide complete detail in the RTI Manual
Total			125	125			138	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://iitbhilai.ac.in/index.php	Fully Met	14.29	https://www.iitbhilai.ac.in/index.php?pid=rti
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Met	0	It is advised to provide Information Manual/Handbook in Vernacular language in the Website
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Fully Met	28.57	Now is is updated as on 03.10.2022
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://iitbhilai.ac.in/index.php	Fully Met	9.52	https://www.iitbhilai.ac.in/index.php?pid=rti
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://iitbhilai.ac.in/index.php	Fully Met	9.52	https://www.iitbhilai.ac.in/index.php?pid=rti
4.3.3	Location where available	Fully Met	9.52	9.52	https://iitbhilai.ac.in/index.php	Fully Met	9.52	https://www.iitbhilai.ac.in/index.php

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					p			ex.php?pid=rti
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	7.14	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=institute_facility
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	7.14	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=institute_facility
4.4.3	Working hours of the faculty	Fully Met	7.14	7.14	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	7.14	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=institute_facility
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	7.14	https://www.iitbhilai.ac.in/index.php?pid=rti ; https://www.iitbhilai.ac.in/index.php?pid=institute_facility

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								nstitute_facility
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.57	https://www.iitbhilai.ac.in/index.php?pid=rti ; ; it is advised to detail out the Process of redress of grievances; https://www.iitbhilai.ac.in/index.php?pid=sexual_harassment
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.57	https://www.iitbhilai.ac.in/index.php?pid=rti ; It is advised to upload quarterly report
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Fully Met	3.57	Now it is available at: https://www.iitbhilai.ac.in/index.php?pid=rd_projects : However, the list is to be provided in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL the RTI Manual
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Fully Met	3.57	Now it is available at: https://www.iitbhilai.ac.in/index.php?pid=rd_projects : However, the list is to be provided in the RTI Manual
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Partially Met	1.79	It is advised to provide complete detail in the RTI Manual
4.5.6	Annual Report	Fully Met	3.57	3.57	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	3.57	https://www.iitbhilai.ac.in/index.php?pid=annual_report
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Partially Met	1.79	It is advised to provide FAQs in the RTI Manual
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Met	0	It is advised to prepare Citizen Charter and RFD and upload the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								same in the RTI Manual
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	14.29	https://www.iitbhilai.ac.in/index.php?pid=rti ; It is advised to provide quarterly report also
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	14.29	https://www.iitbhilai.ac.in/index.php?pid=rti ; It is advised to provide quarterly report also
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://iitbhilai.ac.in/index.php?pid=rti	Partially Met	14.29	It is advised to provide complete detail in the RTI Manual
Total			143	139			164	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://iitbhilai.ac.in/index.php?pid=rti	Fully Met	20.00	https://www.iitbhilai.ac.in/index.php?pid=rti
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://iitbhilai.ac.in/index.php?pid=Transp	Fully Met	20.00	https://iitbhilai.ac.in/index.php?pid=Transp

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					arencyAudit_II T_Bhilai2020_21			arencyAudit_II T_Bhilai2020_21
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	It is advised to appoint a Nodal Officer and give its detail in the RTI Manual
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://iitbhillai.ac.in/index.php?pid=rti	Fully Met	20.00	https://www.iitbhillai.ac.in/index.php?pid=rti
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	It is advised to constitute a Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI
Total			60	60			60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://iitbhillai.ac.in/index.php?pid=rti	Fully Met	25.00	https://www.iitbhillai.ac.in/index.php?pid=rti
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Personnel, Publ								
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Met	0	It is advised to start the process of obtaining the STQC certification and upload the same.
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	It is advised to start the process of obtaining the STQC certification and upload the same.
Total			25	25			25	
Grand Total			735	731				572