



भारतीय प्रौद्योगिकी संस्थान भिलाई  
जी.ई.सी. कैंपस, सेजबहार, रायपुर - ४९२०१५  
छत्तीसगढ़, भारत

**Indian Institute of Technology Bhilai**  
G.E.C. Campus, Sejbahar, Raipur - 492015  
Chhattisgarh, India

IITBh/19-20/S&P/NTB/01

Date: 03.07.2019

### NOTICE TO VENDORS/ SUPPLIERS

IIT Bhilai, Stores and Purchase Section is conducting majority of its procurement either through GeM or E-Procurement (Central Public Procurement Portal) systems of Government of India. In this regard, the interested vendors/ suppliers who are willing to participate in the procurement process are hereby instructed to register themselves with GeM and E-Procurement Portals. Registration details are given below:

1. Registration with GeM is *free of cost* and detailed guidelines for registering with GeM Portal are available at <https://gem.gov.in/support/sellers/?lang=english> .  
Contact Details for GeM registration process
  - Mail ID: helpdesk-gem@gov.in
  - Toll Free Numbers: 1800-419-3436, 1800-102-3436
2. Registration with E-Procurement system costs a nominal expenditure for obtaining Digital Signature Certificate (DSC) which is mandatory for accessing the E-Procurement Portal. Detailed guidelines on registration are available at <https://eprocure.gov.in/eprocure/app?page=BiddersManualKit&service=page> .  
Contact Details for E-Procurement registration process
  - Mail ID: support-eproc@nic.in
  - Contact Number: 0120-4200 462

Any query pertaining to registration with either of the portals may directly be written to the concerned portals and not to the IIT Bhilai.

Deputy Registrar  
(Administration)